



AUDLEM
PARISH COUNCIL

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Clerk: Carol Bell

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To Members of the Council: You are hereby summoned to attend a Meeting of Audlem Parish Council to be held on **Monday 1st July at 7.00pm** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE.**

Carol Bell

Parish Clerk

(Agenda published 25th June 2024)

AGENDA

24/48 Apologies for absence

24/49 Declarations of Interest

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

24/50 Requests for Dispensation

To receive requests for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

24/51 Co-option of Councillor

24/52 Public participation

The Parish Council will consider requests from members of the public to address the meeting. However, it is at the Chair's discretion whether requests will be granted to discuss items of business on the agenda and/or relevant Parish matters. If invited to speak, individual members of the public will be allowed a maximum of three minutes. No decision can be made on these matters, but they may be placed on a future agenda.

24/53 Confirmation of Minutes

Councillors are requested to **RESOLVE** to approve the Minutes of the meetings held on **3rd June 2024**

24/54 To REVIEW and ADOPT the Communications Policy

24/55 To REVIEW and ADOPT the Risk Assessment

24/56 To REVIEW and ADOPT the Code of Conduct

24/57 Planning Matters

Councillors to **CONSIDER** and **RESOLVE** the following planning applications.

24/57 (i) **24/2099N – land off Cheshire Street, Audlem** – change of use from agricultural field to dog exercise enclosure area

Councillors To **NOTE** the following planning decisions.

24/57 (ii) **24/1239N – Pheasants Rise, Damson Lane, Cox Bank** – proposed bungalow. – **CE have refused this application. The Parish Council objected to this application.**

24/57 (iii) Councillors to **CONSIDER** the setting up of a group to review the Audlem Neighbourhood Plan

24/58 Financial Matters

24/58 (i) Councillors to **NOTE** the income and expenditure statement as of the 30th June 2024

24/58 (ii) Councillors to **NOTE** budget statement as of 30th June 2024

24/58 (iii) Councillors to **APPROVE** the payment agenda below.

Invoice Date	Invoice No.	Supplier	Goods	Amount (£)
28.05.2024	22	D R Jones Construction	Turnpike Field flailing, 7 th & 27 th May	150.00
01/06/2024	16511	Then Media	Website and domain names	43.00 +VAT
10/06/2024	099	Audlem Methodist Church	Room Hire TFWG car park meeting Room Hire - VMC meeting	50.00
18/06/2024		GiffGaff	Clerk mobile phone	10.00
24/06/2024	20467	Rostons	Valuation for Turnpike Field	1250.00 + VAT
30/06/2024		Lengthsman	Lengthsman's duties	521.40
30/06/2024		Parish Clerk and RFO	Parish Clerk duties	1231.47
30/06/2024		HMRC	Tax and NI contributions	1616.84

24/58 (iv) Councillors to **APPROVE** retrospective payments below.

Invoice Date	Invoice No.	Supplier	Goods	Amount (£)
31/05/2024	490526	Freeths Solicitors	Legal advice for Turnpike Field	800.00 + VAT
01/06/2024	6176	Scribe	Accounting Software	55.00 + VAT
06/06/2024	5914092	Water Plus	Water supply to toilet block	112.23
08/06/2024	768	3 Counties Cleaning	Cleaning of public toilet block	420.00
10/06/2024	6176	Starboard Systems (Scribe)	Accounting Software	55.00 + VAT
15/06/2024	70638068	PHS	Clinical waste removal public toilets	299.77 + VAT
18/06/2024		Lloyds Bank	Service Charges	7.00
20/06/2024		EDF	Electricity to toilet block	60.66

24/58 (v) Councillors to **NOTE** the following receipts

Payment Date	Supplier	Goods	Amount
05/06/2024	Lloyds Bank	Refund of bank charges for old bank account	27.34
21/06/2024	Tenant	Payment for tenancy of Longhill Moss from 01.01.2024 – 25.12.2024	630.00
24/06/2024	Scribe	Refund for duplicate payment in June	55.00 + VAT

24/59 Correspondence

24/59 (i) Clerk to give update on meeting with police in relation to alleged fraud of parish funds

24/59 (ii) Correspondence received from Cheshire Community Action. Annual renewal fee of £50. Councillors to **CONSIDER** renewal

24/59 (ii) Clerk to update Council on any further correspondence received since the publishing of this agenda.

24/60 Turnpike Field

24/60 (i) Update from TFWG meeting held on Monday 17th June

24/60 (ii) Councillors to **CONSIDER** the initial car parking strategy

24/60 (iii) Councillors to **CONSIDER** link bridge surface and fencing plans

24/60 (iv) Village Fete

24/60 (v) Update on tree works

24/61 Village Management (VMG)

24/61 (i) Update from VMC meeting held on Friday 14th June

24/62 Report by Ward Councillor

To receive an update from Cheshire East Councillor Rachel Bailey

24/63 Office Matters

24/63 (i) Request from Councillor Lynette Hopkins to hold an APC meeting in August

24/63 (ii) Councillors to **CONSIDER** move to .gov e-mail addresses as recommended by internal auditor and also an alternative provider to IONIS.

24/63 (iii) Councillors to **DISCUSS** shared access portal for back up of council documents

24/63 (iv) Councillors to **REVIEW** and **APPROVE** asset register

24/64 Date of Next Meeting

To be confirmed

Exclusion of Public

At this point the Council will ask that the press and public be excluded from the meeting during consideration of an item pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

Part B

24/65 To **DISCUSS** Councillor/Clerk relationship and tasks

24/65 (i) To **DISCUSS** ongoing legal advice regarding Turnpike Field