



**AUDLEM**  
PARISH COUNCIL

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Chair: Geoff Seddon  
7 Gemmull Close  
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## **To Members of the Public:**

You are hereby invited to attend a Meeting of Audlem Parish Council Finance Committee to be held on **4<sup>th</sup> October 2023 at 7.30 pm** in the Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE

*Stephen Hopkins*

Chair – Finance Committee

## **AGENDA**

### **23/11 Apologies for absence**

### **22/12 Public participation**

The Parish Council will consider requests from members of the public to address the meeting. However, it is at the Chair's discretion whether requests will be granted to discuss items of business on the agenda and/or relevant Parish matters. If invited to speak, individual members of the public will be allowed a maximum of three minutes. No decision can be made on these matters but they may be placed on a future agenda.

### **23/13 Declarations of Interest**

To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.

### **23/14 Requests for Dispensation**

To receive requests for dispensations to speak and/or vote on any matter where a Member has a disclosable pecuniary interest.

### **23/15 Confirmation of Minutes**

Councillors are requested to RESOLVE to approve the Minutes of the meeting held on 6<sup>th</sup> June 2023.

**23/16 Budget Matters**

- 1 Members to check finances to date against invoices and expenditure records. A verbal report will be submitted to Full Council on 9<sup>th</sup> October.
- 2 Members to DISCUSS financial information to be made public.
- 3 Members to DISCUSS more up-to-date accountancy software to use for APC finances for the next financial year.
- 4 Members to arrange meeting to review and revise 2023/24 expenditure and income and create 2024/25 budget.

**23/17 Annual Governance and Review (AGAR) 2022/23**

Members to DISCUSS the Interim Report from PKF Littlejohn LLP.

**23/18 Review of Standing Orders and Financial Regulations**

Members to REVIEW updated Standing Orders and Financial Regulations and CONSIDER any amendments.

**23/19 Insurance Matters**

Members to REVIEW and UPDATE valuations.

**23/20 JustGiving Contributions**

Members to CONSIDER whether any contributions should be held in the Parish Council's main bank account.

**23/21 Items for Future Agenda**

**23/22 Date of Next Meeting**

To be agreed during the meeting