



AUDLEM
PARISH COUNCIL

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Clerk: Carol Bell

Foxes Field

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Minutes of Meeting of Village Management Committee held on **Wednesday 29th May at 11.00 a.m** in the **Methodist Church, Shropshire St, Audlem, Crewe CW3 0AE.**

Present: Councillors Lynette Hopkins (LH), Stephen Hopkins (SH), George McLaren-Brown (GMB), Steve Elliott (SE), Kate Down (KD).

In attendance: Carol Bell (Clerk to APC)

No members of the public in attendance

AGENDA

24/1 **Election of Chair**
SE proposed Cllr Lynette Hopkins as Chair for this meeting. SH seconded.

24/2 **Apologies for absence**
No apologies for absence

24/3 **Declarations of Interest**
No declarations of interest

24/4 **Requests for Dispensation**
No requests for dispensation

24/5 **Public Participation**

The Parish Council will consider requests from members of the public to address the meeting. However, it is at the Chair's discretion whether requests will be granted to discuss items of business on the agenda and/or relevant Parish matters. If invited to speak, individual members of the public will be allowed a maximum of three minutes. No decision can be made on these matters, but they may be placed on a future agenda.

24/6 **Matters for discussion**

24/18 (i) LH advised the Council were waiting for further information from CE in relation to considering the transfer of the car park.

Action – Clerk to contact CE to ask when the Council can expect further information.

24/18 (ii) Councillors thanked the Clerk and her husband for the work they had undertaken on the toilet block prior to the Music Festival weekend.

- GMB advised that he had met with PCSO Nick Jarvis to inspect the CCTV camera at the public car park. GMB confirmed that there were four cameras, one of which overlooked the entrance to the public toilet form which data could be used for identifying perpetrators should there be any further damage in the gent's toilets.
- Discussions were held over locking the toilets overnight. The Clerk advised the current electronic locks were no longer working. All agreed that it would be difficult to find a person who would be willing to open and close the toilets each day if manual locks were fitted.
Action – Clerk to look into repairing/replacing current electronic locks.
- Discussions were held over the electricity usage. The Clerk advised she had written to CE on the 21st May to ask them where their electricity source for the lights in the public car park came from as it is possible the lights are linked to the meter for the public toilets. CE's response time

is 20 working days. The Clerk advised she had renegotiated costs with EDF energy reducing the standing charge to 60p per day and 27.9p per Kwh.

- Discussions were held over the cost of the water supply to the toilets.
ACTION – Clerk to contact water company again to find out where water meter is and also to look at alternative suppliers

24/18 (iii) The Clerk advised she had received an e-mail from a visitor to the village who had asked if it was possible to provide more cycle racks. LH advised that this had been looked at before but space was limited in the village as was funding at the current moment in time. All agreed that there were more pressing matters that required funding and cycle racks could be considered again at a future date when more funding was available.

24/18 (iv) Discussions were held around the use of the CIL money that has been received from CE. Various options were discussed but all agreed that due to the level of speeding vehicles through the village, speed indicator devices into the village would be more beneficial. Discussion were also held about erecting 30m an hour repeater signs. LH advised that this could be discussed further in the full council meeting on Monday 3rd June.

ACTION – Clerk to price up speed indicators x 3

24/18 (v) Any other business.

- GMB advised that he had met with PCSO Nick Jarvis who held the key to APC's CCTV unit in the public car park. GMB advised he was going to get another 2 keys cut, one for the Clerk and he would keep one himself so that if access to the CCTV footage was needed urgently by the police and PCSO Jarvis was not available a key could be obtained from the Clerk or GMB. All agreed that the footage to the CCTV would never be viewed unless in the presence of a police officer.
- GMB advised that there were 4 cameras linked to the CCTV, 3 over the car park and one over the public toilets. GMB advised that one of the cameras looking over the car park was not working.
ACTION – Clerk to arrange for the CCTV camera to be serviced.
- The Clerk advised that she had reconciled the old asset list with the list produced by GMB and it was now ready for dispersal. GMB advised that there now needed to be a table of maintenance produced as many of the assets needed repairs/replacing.
ACTION – GMB to produce table of repairs.
- The Clerk advised that a youth of the village had contact the Chair to advise that CE had chopped down trees in the bike scramble area at the back of the playing field by the Shroppie Fly and had left large trunks in the area preventing them from using the site. The Clerk advised she had written to CE to ask if they could chop/remove them but if this failed to happen suggested that maybe someone in the village could help. LH to bring to full council meeting on 3rd June
- The Clerk advised that the only defibrillator in the village registered with The Circuit was the one at the Fire Station. The Circuit is the national defibrillator network that provides the NHS ambulance services with vital information about defibrillators across the UK so that in those crucial moments after a cardiac arrest, they can be accessed quickly to help save lives.
ACTION – Clerk to obtain serial number and check APC defib and then register with The Circuit. Clerk to also contact other village providers of defibs and ask them to register with The Circuit.
- **Village Bins** – The Clerk advised that the Lengthsman was on annual leave from Monday June 3rd to Friday June 7th so required volunteers to help empty the bins in his absence. SE and SH volunteered to help.
- GMB asked if the Council had received the annual payment for the tenancy of Longhill Moss from the tenant. The Clerk advised this had not been received.
ACTION – Clerk to send reminder letter to tenant

Exclusion of Public

At this point the Council will ask that the press and public be excluded from the meeting during consideration of an item pursuant to Section 100 (A) 4 of the Local Government Act 1972 on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1 and 2 of Part 1 of Schedule 12A to the Local Government Act 1972 and public interest would not be served in publishing the information.

PART B – no part B discussions

LH closed the meeting at 12.25 p.m. and thanked everyone for attending.